



Count on us for service and results

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Interview Questions

It is normal to feel nervous when you have an interview because you want to do your best. If you prepare and practise, you can get the better of your nerves. This can give you the best chance of getting the job. Read our guides to see how you can improve your performance. Here are some questions that could be asked. Still remember your consultant will prepare you for your interview, make sure you consult them before you go.

Company

- What is it about the Company that makes people want to stay? / made you join & stay?
- What is the company renowned for within the industry?
- What position does the company hold in the market place?
- What are the company's plans for the future?

Department

- What exactly does the department do in terms of the overall company?
- What is/are the personality/ies of the people I would be working for/with?
- How closely does this department work with other areas of the company?

Training and Appraisal

- What sort of training is offered to staff within the department?
- What training facilities are available within the department / company?
- What encouragement is given to further study?
- What are the details of study leave that is offered?
- How often do you hold meetings to assess the skills/abilities/progress of staff?

The Job

- How would you describe a typical day for the person doing this job?
- Who is doing the job at the moment?
- What sort of handover will there be with the person who is currently doing this job?
- What competencies are you looking for the new person to have?
- Will there be the opportunity to become involved and work on my own initiative?
- If I am keen to develop the role what would you like done?

Prospects

- What structures are in place for career development?
- What are the promotional prospects? / What prospects are there for career progression?
- If I begin as a junior now, where could I hope to be within the company in 5/10 years' time?
- How do you encourage staff to progress within the company?
- How do you see this role developing?
- What are the long-term development opportunities for this role?
- What is the process for advertising jobs internally?

The Company

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